Permit #F00024699-C

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00024699-C **Type of Permit:** FILMING **Release Date:** 02/17/2010

Production Company OPEN 4 BUSINESS PRODUCTIONS

Insured Company Name OPEN 4 BUSINESS PRODUCTIONS

Contact Phone No. 1 310-202-4436
Contact Phone No. 2 818-261-6179
Fax
Address 9336 W WASHINGTON BLVD, CULVER CITY, California 90232

Production Title PARKS & REC

Type of Production TV Sitcom

Producer Morgan Sackett

Director tbd tbd

1st AD tbd tbd

Production Manager David Hymen

FilmL.A. Coordinator Naomi Kajiyama

Location Manager Paul Boydston
Primary Phone Mobile - 213-703-7027
Secondary Phone Office - 818-655-7840

Location Assistant none none
Primary Phone Office - 818-655-7840
Secondary Phone

Fees

Posting Max	$182.00
Notification Charge	$230.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$912.00
FILMLA MONITOR FEES	$240.00
FILMLA MONITOR FEES OVERTIME	$135.00

Total Permit Fee $2,149.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00024699-C	**Location Manager**	Paul Boydston
Production Company	OPEN 4 BUSINESS PRODUCTIONS	Primary Phone	Mobile - 213-703-7027
Insured Company	OPEN 4 BUSINESS PRODUCTIONS	Secondary Phone	Office - 818-655-7840
Production Title	PARKS & REC		

Location Address 11240 Moorpark St, Los Angeles, CA, 91602

Location Names WOODBRIDGE PARK

Location Type Park

Location Description

Film Dates 2/18/2010 - 2/18/2010 07:00 - 17:00

Open or Closed to the Public Open

Generic Conditions
Community Survey Obtained
Equipment vehicles may park on one side of street
FilmLA Monitor required at a minimum of four hours.
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No Cast and Crew parking on areas streets.
No interference with merchant activity
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.

Please see attached document Open4Business.ParksRec.24966.WOODBRIDGEFILM.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	6
Cast/Crew vehicles	100
Cube Trucks	4
Generator	1
Motor Homes	4
Picture vehicles	6
Stakebed Trucks	4
Vans	4

Personnel on Location

Type	Quantity
Cast	10
Crew	100
Extras	25
FilmL.A. Monitor(s)	1
Off-Duty/Retired LAPD Officer(s)	2
Rec & Park Monitor required	2

Filming Activities Drive by; Drive ups & away; Exterior Dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard; Use of playground and prop playground equipment; Simulating photo shoot; FilmLA monitor required 2/18 0600-1700 hrs;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Location Notes

Coordinator Note Generators must be shielded and should be located in areas of minimal disturbance. Generators with the proper noise shield shall only be parked in front of the location or in front of properties that have approved this activity.
Craft services, catering trucks, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be out of public view. Cast/Crew must be fed in an area shielded from public view.
Company must contact Colfax Meadows HOA prior to shoot.
Sidewalks must be kept clear at all times.

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Coordinator Note 2 park monitors required

Coordinator Note Rider C (no charge) releases location; collects park, monitor, posting and notification fees

Parking

Base Camp
Location Type : Location
Street :

Crew Parking
Location Type : Private Parking Lot
Street : 4024 Radford Ave

Posting "No Parking" signs
E/S Elmer Av., Moorpark St - Woodbridge St
B/S Woodbridge St., Elmer Av - East to end
E/S Elmer Av., Woodbridge St - 4298 Elmer Av
W/S Elmer Av, 4299 Elmer Av - Valley Spring Ln
S/S MoorparkSt., Elmer Av - East 100'

Approximate Footage more than 1800 **Log Number** 1010685

Date(s) 2/18/2010 to 2/18/2010 **Time(s)** 06:00 to 15:00

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

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(WOODBRIDGE PARK)

- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.
- OK to lay cable for prep.
- Must not interfere with Oakwood School P.E. activities at the park.
- OK to use playground for filming.
- Company does not have exclusive use of playground area.
- Must allow children to play when camera is not rolling.
- May not film any children without prior permission from parents.
- May not park on any grassy area or on any service roads or trails.
- May not alter, remove or attach anything to the existing playground equipment. Playground equipment is regulated by the State.

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NO PERMIT